Huntsville Housing Authority

RESOLUTION APPROVING A REVISION TO THE
ADMINISTRATIVE PLAN FOR THE
HOUSING CHOICE VOUCHER PROGRAM

RESOLUTION NO. 2019-17

WHEREAS, Huntsville Housing Authority (HHA) has adopted an Administrative Plan for the Housing Choice Voucher (HCV) Program; and

WHEREAS, the United States Department of Housing and Urban Development (HUD) has mandated that housing authorities must develop expanded, clear and orderly procedures to govern administration of the Housing Choice Voucher Program; and

WHEREAS, the Administrative Plan states HHA policy on matters for which the HHA has discretion to establish local policies in accordance with HUD requirements; and

WHEREAS, HHA has revised the Administrative Plan for the Housing Choice Voucher Program in order to comply with policies for the administration of the HCV Program that have been mandated by HUD and are in accordance with industry standards;

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of Huntsville Housing Authority hereby adopts the revision to the Administrative Plan for the Housing Choice Voucher Program and further resolves that the Executive Director/CEO is hereby directed to operate in accordance with the revised plan as adopted.

ADOPTED THIS 25th DAY OF MARCH 2019

Delvin Sullivan, Chairman

Attest:

Sandra Eddlemon, Secretary
HUNTSVILLE HOUSING AUTHORITY

REQUEST FOR BOARD ACTION

Approval of a Revision to the
Administrative Plan for the
Housing Choice Voucher Program

March 25, 2019

INTRODUCTION

Act on a resolution approving a revision to the Administrative Plan for the Housing Choice Voucher (HCV) Program.

PURPOSE/OBJECTIVE

Huntsville Housing Authority’s (HHA’s) purpose is to revise the Administrative Plan for the HCV Program to include recent guidance from the Department of Housing and Urban Development (HUD) along with local policies and procedures, utilizing the Nan McKay recommended language. HHA has revised the current plan in order to maintain continuous compliance as mandated by HUD and/or to implement changes to local policy.

JUSTIFICATION/DESCRIPTION

HHA is required to adopt an Administrative Plan for the Housing Choice Voucher Program for staff to follow in determining eligibility for admission and continued participation in the program. This plan should be revised periodically to provide the latest regulatory and statutory changes and to enact policies that encourage administrative efficiencies. The current policy and proposed revision are follows:

5-II.C. EXCEPTIONS TO SUBSIDY STANDARDS

In determining family unit size for a particular family, HHA may grant an exception to its established subsidy standards if HHA determines that the exception is justified by the age, sex, health, handicap, or relationship of family members or other personal circumstances [24 CFR 982.402(b)(8)].

HHA Policy (current)

HHA will consider granting an exception only for those who are disabled and need the exception as a reasonable accommodation.

HHA Policy (proposed revision)

HHA will consider granting an exception for any of the reasons specified in the regulation: the age, sex, health, handicap, or relationship of family members or other personal circumstances.

ECONOMIC IMPACT

None
ALTERNATIVES
None

ATTACHMENTS
None

RECOMMENDATION
The Executive Director/CEO recommends the approval of the revision to the Administrative Plan for the Housing Choice Voucher Program.

Sandra Eddlemon
Executive Director/CEO
Date: 3/19/19

Paula Bingham
Director of Assisted Housing
Date: 03/19/2019